

## Procedural Review Voting Sheet 2011 Cycle 7

REGION: **Japan**  
 COMMITTEE: **EHS**  
 EVENT: **SEMICON Japan 2011**  
 DATE OF MEETING: **2011/12/09**  
 PLACE OF MEETING: **Makuhari Messe, Chiba, Japan**  
 COMMITTEE CO-CHAIRS: **Supika Mashiro/Tokyo Electron, Hidetoshi Sakura/Intel, Moray Crawford/Hatsuta Seisakusho**  
 SEMI STAFF: **Akiko Yamamoto**

A&R Voter: Name/Company  
 Date: 200X/MM/DD

### I. Document Number & Title

<b>Document 5323</b>	<b>Reapproval of SEMI S21-1106E, Safety Guideline for Worker Protection</b>
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### II. Tally (Staff to fill in)

**Voting Tally: As-cast tally after close of voting period**

A minimum of 60% of the voting interests that have voting members within the technical committee must return votes. (Regulations ¶ 9.6.1)

	Return		Distribution		Return Rate	
Yellow	50	÷	83	=	60.2%	>=60%
Lilac & Others	4					
Total Vote	54					
Reject	1					
Accept	28					

<b>A&amp;R</b>		<b>Not approved</b>
		<b>Reason:</b>

### III. Rejects

#### Reject 1 (Shigehito Ibuka/ Tokyo Electron)

##### Negative 1 of Reject 1

<b>Negative</b>	Referenced Section			
	Reason	Negative: Add procedure to prevent interference to "Overhead Vehicle" Reason: At the two workshops in the SEMICON Japan 2010 and on May 31, 2011, some valuable suggestions were submitted to SEMI. I believe SEMI Japan EHS Committee in the April 2011 suggested to take the suggestions into consideration.		
	Withdrawal	<input type="checkbox"/>	No withdrawal made	GO TO "Related" section
		<input checked="" type="checkbox"/>	Withdrawal document received by staff on 12/09/2011	GO TO "Final" → (A)
<b>Related</b>	Motion and Reason	<input type="checkbox"/>	"Related" is mutually agreed upon.	
		<input type="checkbox"/>	*This motion can be appended to the motion for Persuasive (See Persuasive Section)	
		<input type="checkbox"/>	Negative is related (needs over 1/3 votes to pass)	
		<input type="checkbox"/>	Negative is not related (needs 2/3 or more votes to pass)	
		Reason	XXXX	
		Motion by/2nd by	Name (Company)/Name (Company)	
	Discussion			
	Result of Vote (check ONE)	XX-XX		
		<input type="checkbox"/> [Negative is related] > 1/3	GO TO "Persuasive"	
		<input type="checkbox"/> [Negative is not related] < 2/3		
		<input type="checkbox"/> 2/3=< [Negative is not related]	GO TO "Final" → (B)	
<b>Persuasive</b>	Motion and Reason	<input type="checkbox"/>	Negative is related and persuasive (needs over 1/3 votes to pass)	
		<input type="checkbox"/>	Negative is related and not persuasive (needs 2/3 or more votes to pass)	
		Reason		
		Motion by/2nd by	Name (Company)/Name (Company)	
		Discussion		
		Result of Vote (check ONE)	XX-XX	
	<input type="checkbox"/> [Negative is related and persuasive] > 1/3		GO TO "Final" → (E)	
	<input type="checkbox"/> [Negative is related and not persuasive] < 2/3			
	<input type="checkbox"/> 2/3=<[Negative is related and not persuasive] <90%		GO TO "Final" → (C)	

		90% =< [Negative is related and not persuasive]	<b>GO TO</b> “Not Significant Finding Option”
<b>Not Significant Finding Option</b>	<b>This option can only be used “if the committee finds a negative not persuasive by a vote equal to or greater than 90% of the persons voting on the action”. (Regulations ¶ 9.5.3.3.2)</b>		
		It is mutually agreed upon to term the negative “not significant”	<b>GO TO → (D)</b>
		It is mutually agreed upon to term the negative “significant”	<b>GO TO → (C)</b>
	<b>Motion</b>	The negative is “not significant”.	
	<b>Motion by/2nd by</b>	Name (Company)/Name (Company)	
	<b>Vote</b>	XX-XX Motion passed with simple majority	<b>GO TO → (D)</b>
XX-XX Motion failed with simple majority		<b>GO TO → (C)</b>	
<b>Final</b>	Negative is:		
	<input checked="" type="checkbox"/> <b>(A)</b>	withdrawn (counted under h in disposition)	
	<input type="checkbox"/> <b>(B)</b>	not related (counted under i in disposition)	
	<input type="checkbox"/> <b>(C)</b>	related and not persuasive (significant)	
	<input type="checkbox"/> <b>(D)</b>	not significant (counted under j in disposition)	
	<input type="checkbox"/> <b>(E)</b>	related and persuasive	<b>DOCUMENT FAILS</b>
	Comment generated. See comment #x		
<b>A&amp;R</b>	<b>Not approved</b>		
	<b>Reason:</b>		

### Disposition of Reject 1

1	Original number of Negatives	<b>(g)</b>
1	# of Negatives withdrawn	<b>(h)</b>
0	# of Negatives found not related	<b>(i)</b>
0	# of Negatives found not significant	<b>(j)</b>
<b>Final</b>	<input checked="" type="checkbox"/> <b>g-(h+i+j)=0</b>	<input type="checkbox"/> Reject <b>is Not Valid and is not</b> included in the denominator of § VI. Approval Conditions Check
	<input type="checkbox"/> <b>g-(h+i+j)&gt;0</b>	<input type="checkbox"/> Reject <b>is</b> included in the denominator of § VI. Approval Conditions Check
	<input type="checkbox"/> Reject without a Negative	<input type="checkbox"/> <b>Not Valid</b>

Note: If all of the negative material included with a reject vote is withdrawn, determined to be not related, or determined to be not significant, the reject vote is not valid. (Regulations ¶ 9.4.3.3)

<b>A&amp;R</b>	<b>Not approved</b>
	<b>Reason:</b>

## IV. Comments

### Comment 1

Comment	Referenced Section	
	From	Rafael Vargas-Bernal (Instituto Tecnológico Superior de Irapuato)
	Comment	It would have been helpful if the Japan committee could have given information about how other committees viewed the need to review this ballot and if the document should stand as is for now. As an NA committee member, I don't recall any discussion on this topic. Although, I admit that I was not in attendance at the last committee meeting for personal reasons, but was in attendance at the meetings in Santa Clara end of October.
	Discussion	
Action proposed	<input checked="" type="checkbox"/>	The committee agreed to do one of the following actions. <b>*No motion is required in this step.</b>
	<input checked="" type="checkbox"/>	No further action was taken by the committee.
	<input type="checkbox"/>	Refer to the task force for more consideration.
	<input type="checkbox"/>	New Business
	<input type="checkbox"/>	Other
Editorial Change		
Action proposed		Case 1: No vote in this section : <b>To be included and voted on in § 5. Summary of Editorial Changes.</b>
		Case 2: Voted in this section : <b>Original section number and at least one full sentence are required in "FROM" and "TO" fields.</b>
	1	FROM: Section <b>xxx</b> To: Section <b>xxx</b> Justification (if necessary)
	2	FROM: Section <b>xxx</b> To: Section <b>xxx</b> Justification (if necessary)
Motion by/2nd		Name (Company)/Name (Company)

Vote		XX-XX Motion <b>passed</b> (or failed)
A&R	<input type="checkbox"/>	<b>Not approved</b>
	Reason:	

**Comment 2**

Comment	Referenced Section	
	From	<b>Steeve Crooks (People, Property &amp; Environmental Protection, Inc.)</b>
	Comment	I am not adequately familiar with S21 to accept or reject. The brief excerpt provided looked a lot like S2.
	Discussion	
Action proposed	<input checked="" type="checkbox"/>	<b>The committee agreed to do one of the following actions.</b> <b>*No motion is required in this step.</b>
	<input checked="" type="checkbox"/>	No further action was taken by the committee.
	<input type="checkbox"/>	Refer to the task force for more consideration.
	<input type="checkbox"/>	New Business
	<input type="checkbox"/>	Other
Editorial Change		
Action proposed	<input type="checkbox"/>	<b>Case 1: No vote in this section :</b> <b>To be included and voted on in <u>§ 5. Summary of Editorial Changes.</u></b>
	<input type="checkbox"/>	<b>Case 2: Voted in this section :</b> <b>Original section number and at least one full sentence are required in “FROM” and “TO” fields.</b>
	1	FROM: Section <b>xxx</b>
		To: Section <b>xxx</b>
		Justification (If necessary)
	2	FROM: Section <b>xxx</b>
To: Section <b>xxx</b>		
Justification (If necessary)		

Motion by/2nd	Name (Company)/Name (Company)	
Vote	XX-XX Motion passed (or failed)	
A&R	<input type="checkbox"/>	Not approved
	Reason:	

**Comment 3**

Comment	Referenced Section	10.1.2.1 10.2.1
	From	Shigehito Ibuka (Tokyo Electron)
	Comment	Change “See SEMI S2 as a technical guide” to “See SEMI S2 for semiconductor manufacturing and SEMI S26 for FPD manufacturing as technical guides. Add SEMI S26 as a referenced standard.
	Discussion	
Action proposed	<input checked="" type="checkbox"/>	The committee agreed to do one of the following actions. <b>*No motion is required in this step.</b>
	<input type="checkbox"/>	No further action was taken by the committee.
	<input type="checkbox"/>	Refer to the task force for more consideration.
	<input checked="" type="checkbox"/>	New Business
	<input type="checkbox"/>	Other
	Editorial Change	
	<input type="checkbox"/>	Case 1: No vote in this section : <b>To be included and voted on in § 5. Summary of Editorial Changes.</b>
	<input type="checkbox"/>	Case 2: Voted in this section : <b>Original section number and at least one full sentence are required in “FROM” and “TO” fields.</b>
	1	FROM: Section <b>xxx</b>
		To: Section <b>xxx</b>
		Justification (if necessary)
	2	FROM: Section <b>xxx</b>
		To: Section <b>xxx</b>

		Justification (if necessary)
Motion by/2nd	Name (Company)/Name (Company)	
Vote	XX-XX Motion passed (or failed)	
A&R		Not approved
		Reason:

## V. Summary of Editorial Changes

None.

## VI. Approval Conditions Check

**APPROVAL CONDITION 1:** All negatives have been discussed and were withdrawn, found not related, or not persuasive. (Regulations ¶ 9.6.2)

**APPROVAL CONDITION 2:** At least 90% of the sum of the valid accept and reject votes must be accept. (Regulations ¶ 9.6.3)

**Note: if both approval conditions are not satisfied, the document fails.**

		Accepts		(Accepts + Valid)			
Approval Rate	=	28	/	28	=	100.0%	>=90%

A&R		Not approved
		Reason:

## VII. Safety Check

See § 14 of the Regulations for further information

Motion:	<input type="checkbox"/>	This is not a Safety Document: when all safety-related information is removed, the document is still technically sound and complete.
	<input checked="" type="checkbox"/>	This is a Safety Document: when all safety-related information is removed, the document is not technically sound and complete.
	<input type="checkbox"/>	Safety Checklist (Regulations ¶ 14.3) is complete and has been included with the document throughout the balloting process.
Motion by/2nd by		Hidetoshi Sakura (Intel)/ Shigehito Ibuka (Tokyo Electron)
Discussion		None.
Vote		10-0 Motion passed
A&R	<input type="checkbox"/>	Not approved
	Reason:	

## VIII. Intellectual Property Check

Note: This ballot may be all or part of a Standard or Safety Guideline. This IP check applies to the entire Standard or Safety Guideline. See § 15 of the Regulations for further information

<input checked="" type="checkbox"/>	The meeting chair asked those present in person or by electronic link, if they were aware of any potentially material patented technology or copyrighted items* in the Standard or Guideline.	
<input checked="" type="checkbox"/>	No potentially material patented technology or copyrighted items are known	GO TO SECTION IX
<input type="checkbox"/>	Potentially material patented technology or copyrighted items are known but a Letter of Assurance (LOA) or copyright release for such material has been obtained or presented to the committee.	GO TO SECTION IX
<input type="checkbox"/>	Potentially material patented technology or copyrighted items are known but an LOA or copyright release for some of the material(s) has NOT been obtained or presented to the committee	
MOTION	<input type="checkbox"/>	Ask ISC for special permission to publish
	<input type="checkbox"/>	Quit activity
	<input type="checkbox"/>	Wait for LOA for patented technology or release of copyrighted items.
Motion by/2 <sup>nd</sup> by		Name (Company)/Name (Company)
Discussion		XXXX
Vote		XX-XX
Final Action		<input type="checkbox"/> Motion Passed
		<input type="checkbox"/> Motion Failed
A&R	<input type="checkbox"/>	Not approved
	Reason:	

\* Note: Such potentially material patented technology or copyrighted items might have become known since the Standard or Safety Guideline was last reviewed, or might become relevant due to this ballot.

## IX. Action for this document

<b>Motion</b>	<input checked="" type="checkbox"/>	This document passed committee review as balloted and will be forwarded to the A&R for procedural review.
	<input type="checkbox"/>	This document passed committee review with editorial changes and will be forwarded to the A&R for procedural review.
	<input type="checkbox"/>	This document failed committee review and will be returned to the task force for rework.
	<input type="checkbox"/>	This document failed committee review and work will be discontinued.
<b>Motion by/2nd by</b>		Hidetoshi Sakura (Intel)/ Eiji Nakatani (SOKUDO)
<b>Discussion</b>		None.
<b>Vote</b>		10-0
<b>Final Action</b>		<input checked="" type="checkbox"/> Motion passed
		<input type="checkbox"/> Motion failed
<b>A&amp;R</b>	<input type="checkbox"/>	Approved
	<input type="checkbox"/>	Not approved
	<b>Reason:</b>	